

# Gale Ranch Middle School

## School Loop

### Guidelines for Parents

#### Purpose of School Loop for Parents

- School Loop is a reference for parents to use to stay informed about their student's learning, school news, and access general school information.

#### Emailing Teachers

- The GRMS teachers strive to respond to every email they receive as quickly as possible. An abundance of emails can take time away from preparing lessons for students.

#### When to email the teacher:

- We encourage parents to first ask their student any questions that they may have, instruct their student to communicate with the teacher directly, check school loop, and then email the teacher.

#### How often should parents check grades and assignments on School Loop?

- We suggest that parents check grades and assignments once a week and encourage their student to record their assignments in their planner during class.
- Please encourage your student to check School Loop once daily for assignments.
- Grades will be published by the 1<sup>st</sup> and 15<sup>th</sup> of each month. We recommend that parents and students check grades on these evenings.